

AIMS Meeting 2024 | Registration Regulations

1. Definitions:

1.1. The registration method will vary according to the type of participant (FMUL Student or Non-FMUL Participant).

1.2. FMUL Students include:

1.2.1. Students of the Faculty of Medicine of the University of Lisbon (Integrated Master Degree in Medicine, Degree in Nutrition Sciences, Master, Doctoral and Specialization Degrees);

1.2.2. FMUL students studying abroad on mobility programs;

1.2.3. Erasmus students studying at FMUL on mobility programs.

1.3. Non-FMUL Participants include:

1.3.1. International students studying abroad;

1.3.2. Students studying in Portuguese universities other than the Faculty of Medicine of the University of Lisbon;

1.3.3. Recent graduates in health or biomedical sciences courses.

2. Ticket Modalities:

2.1. The Ticket modalities available for AIMS Meeting 2024 are as follows:

2.1.1. Full Tickets (45€), which include access to all Lectures, the Research, Clinical, Scientific, and Start-Up Competitions, 2 Workshops, Ask Me If You Can, Lunch for 3 days at the congress venue, Coffee-Breaks for 3 days at the congress venue, possibility of an AIMS Living sociocultural workshop and

priority access to the Gala Dinner. It also includes both the Digital and Physical Participant Kit.

2.1.2. Partial Tickets (20€), which include access to all Lectures, the Research, Clinical, Scientific, and Start-Up Competitions, Ask Me If You Can, and both the Digital and Physical Participant Kit.

2.2. The AIMS Living sociocultural workshops and Gala Dinner are subject to availability.

2.3. The registration for the Gala Dinner is independent from the congress' registration and its price is not included in the congress fee.

3. Registration and Payment Dates:

3.1. The registrations for **Full Tickets** will open on the 24th of January 2024 at 20:00 (GMT+00) and close on the 27th of January 2024 at 23:59 (GMT+00).

3.1.1. The **payment** period for Full Tickets will be from the 29th of January at 9:00 (GMT+00) to the 2nd of February 2024 at 16:00 (GMT+00).

3.2. The registrations for **Partial Tickets** will open on the 18th of March 2024 at 20:00 (GMT+00) and close on the 22th of March 2024 at 23:59 (GMT+00).

3.2.1. The **payment** period for Partial Tickets will be from the 1st of March to the 3rd of March 2024 at 17:00 (GMT+00).

4. Full Ticket Registrations' Method:

4.1. The initial registration will be held online until the 27th of January 2024 at 23h59 (GMT+00), through the JotForm platform and **will not be time-dependent**;

4.2. If the number of registering students exceeds the number of vacancies, there will be a draw on the 28th of February 2024 to determine the final list of participants.

4.2.1. The students not selected to participate will automatically be placed in the Waiting List according to their place in this draw;

- 4.3.** All participants with confirmed registrations will receive a confirmation email with the necessary information in order to pay the congress fee.
- 4.4.** Participants must complete their registration by paying the congress fee within the period held from the 29th of January 2024 at 9:00 (GMT+00) to the 2nd of February 2024 at 16:00 (GMT+00).
- 4.4.1.** Failing to pay the congress fee in due time means the participant's registration process isn't complete, which implies a loss of vacancy in AIMS Meeting 2024.

5. Partial Ticket Registrations' Method:

- 5.1.** The initial registration will be held online from the **18th of March 2024 until the 22nd of March 2024 at 23h59** (GMT+00), through the JotForm platform and **will not be time-dependent**;
- 5.2.** All participants with confirmed registrations will receive a confirmation email with the necessary information in order to pay the congress fee.
- 5.3.** Participants must complete their registration by paying the congress fee within the period held from the 1st of March 2024 at 9:00 (GMT+00) to the 3rd of March 2024 at 17:00 (GMT+00).
- 5.3.1.** Failing to pay the congress fee in due time means the participant's registration process isn't complete, which implies a loss of vacancy in AIMS Meeting 2024.

6. Payment process:

- 6.1. FMUL Students** must pay the congress fee using live currency at "Papeleria Menina Antónia" (Sala de Alunos, Faculdade de Medicina da Universidade de Lisboa).
- 6.2. Non-FMUL Participants** must pay the congress fee using Credit Card, Bank Transfer, MB WAY*, Multibanco Reference or live currency at Papeleria Menina Antónia (Sala de Alunos, Faculdade de Medicina da Universidade de Lisboa).

6.2.1. *These options are only available for Participants with Portuguese bank accounts.

6.2.2. If the student selects Bank Transfer as payment method, a proof of the payment must be uploaded to the JotForm platform or sent to support@aimsmeeting.org before the payment deadline defined above.

7. Workshops Selection:

7.1. The **Full Ticket** includes **2 Scientific Workshops** and the **possibility to apply to 1 Living sociocultural workshop**.

7.2. The workshops will be assigned by a draw which takes into account the preferences of the participants and is independent from the registration draw mentioned above.

7.3. The choice of workshops will be made by filling a form on the JotForm platform from the 18th of March 2024 at 21:00 (GMT+00) to the 22nd of March 2024 at 23:59 (GMT+00).

7.3.1. Participants who do not complete the form mentioned above before its deadline, will only be placed in the workshops after all participants who have completed it, and their allocation will be at random.

7.4. Participants should notice that some workshops are exclusive for students above a certain year of studies. Therefore, they will not be placed in a workshop designed for a level of studies higher than theirs, independently of their placement in the draw.

7.5. Participants should notice that the language in which the workshop is lectured will vary. There will be workshops lectured exclusively in English or Portuguese.

7.6. Regarding the AIMS Living workshops, the order of placement will be defined by a draw independent to the registration and workshop draws mentioned above, until all available vacancies are filled.

8. Dropouts:

8.1. Anyone who drops out once the registration period has officially closed will lose their vacancy to participate in the AIMS Meeting 2024.

8.2. All tickets are non-refundable.

8.2.1. Exceptions to this rule include:

8.2.1.1. FMUL Task Force members that enroll after the registration period has closed;

8.2.1.2. Ambassadors that fill the required criteria of confirmed students;

8.2.1.3. Homestay Program participants who receive and provide suitable housing to the participant.

9. Final Provisions:

9.1. Participants who require an invitation letter document in order to apply for a visa can request it sending an email to supp.aimsmeeting@gmail.com, with the email subject "AIMS Meeting 2024 | Invitation Letter Request".

9.2. Deliberation on omitted or unforeseen cases not addressed by these Regulations are of the responsibility of the AIMS Meeting 2024 Organising Committee, in accordance with the applicable legislation.

9.3. The AIMS Meeting 2024 Organising Committee reserves the right to change, cancel or suspend the present Regulations at any moment.

9.4. The present Regulations are only valid for AIMS Meeting 2024.



24th of January 2024

The AIMS Meeting 2024 Organising Committee



AIMS Meeting 2024
16-19th April 2024, Lisboa, Portugal
support@aimsmeeting.org